



VACANCY - AUCKLAND REGION

2019 HAURAKI GULF MONITORING PROGRAMME & SEAWEEK 2020 NATIONAL AND AUCKLAND CO-ORDINATOR

Fixed Term Part-Time

The New Zealand Association for Environmental Education (NZAEE) seeks a suitably qualified person to:

- 1: Project manage the 2019 Hauraki Gulf Monitoring Programme** - a citizen science seashore monitoring programme in the Hauraki Gulf, Auckland.
- 2: Co-ordinate NZAEE SeaweeK 2020 in Auckland and nationally**, with a strong focus in the Auckland region

Timeframe and contract fee

- 1. Project manage and deliver Hauraki Gulf Marine Monitoring Programme:** Fixed-term contract 17 June 2019 - 9 December 2019. \$50.00 per hour for up to 200 hours for the contract period.
- 2. SeaweeK 2020 National and Auckland Co-ordinator:** Fixed-term contract 1 July 2019 – 30 June 2020. \$50 per hour for up to 300 hours for the contract period.

Contract rates include GST and all expenses such as home office facilities, phone and computer costs.

[Note: Contract hours may be extended, in consultation with the contractor, depending on the outcome of a grant application to Foundation North, to be

announced in November 2019. Agreed changes will be set out in a Schedule to the contract.]

Preference will be given to candidates able to fill both roles.

Location: Auckland Region.

Skills and experience:

- Experience & expertise in marine education / engagement, or related field;
- Connections with Auckland region environmental and publicity networks;
- Able to work with educators, children, community groups, media;
- Strong communication, writing, media and interpersonal skills;
- Website management experience using WordPress and preferably knowledge of basic HTML;
- Productive, outcome-focused relationships with key stakeholders;
- Strong organisational & planning skills;
- Able to manage budget and deliver project milestones on time & within budget.

Please see the role descriptions for each project for more details, and how to apply.

Contacts:

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Deadline for applications: 12 noon, 4 June 2019